

Mater Palms Academy

W/L# 0185

(A charter school under Mater Academy Central, Inc.  
F/k/a Mater Brighton Lakes Academy, Inc.)

Kissimmee, FL

Financial Statements and  
Independent Auditors' Report  
June 30, 2018

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Mater Palms Academy  
(A charter school under Mater Academy Central, Inc.  
F/k/a Mater Brighton Lakes Academy, Inc.)  
W/L# 0185

401 South Poinciana Boulevard  
Kissimmee, FL 34746

**2017-2018**

Board of Directors

Cesar Christian Crousillat, Board Chair, Director  
Idalia Suarez, Secretary, Director  
Shannie Sadesky, Vice Chair, Director  
Javier Jerez, Director, Student Alumnus  
Maurene Sotero Balmaseda, Director, Student Alumni Representative

School Administration

Monica Cueto, Principal

Other Non-voting Corporate Officers

Roberto Blanch, President

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Mater Palms Academy  
Kissimmee, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Palms Academy (the "School"), a charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc., as of, and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Palms Academy as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Palms Academy as of June 30, 2018, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc. as of June 30, 2018 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 28 through 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 20, 2018 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting.

Coral Gables, Florida  
September 20, 2018

*Herb Gruen, CPA*  
CERTIFIED PUBLIC ACCOUNTANTS

**Management's Discussion and Analysis**  
Mater Palms Academy  
(A Charter School Under Mater Academy Central, Inc.  
F/k/a Mater Brighton Lakes Academy, Inc.  
June 30, 2018

The corporate officers of Mater Palms Academy have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2018, the School's first year of operations.

**Financial Highlights**

1. The net position of the School at June 30, 2018 was \$90,739.
2. At year-end, the School had current assets on hand of \$236,662.
3. The School had an increase in its net position of \$90,739 for the year ended June 30, 2018.
4. The unassigned fund balance at year end was \$81,267.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2018 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows or resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements.

Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School’s budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 27 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school’s financial position. In the case of the School, the net position was \$90,739 at the close of the fiscal year. A summary of the School’s net position as of June 30, 2018 is as follows:

	<u>2018</u>
Cash and cash equivalents	\$ 13,637
Investments	130,000
Prepaid expenses	85,647
Due from other agencies	7,378
Deposits receivable	13,900
Capital assets, net	<u>583,077</u>
<b>Total Assets</b>	<u>833,639</u>
<b>Deferred outflows of resources</b>	-
Salaries and wages payable	69,748
Line of credit	400,000
Due to Mater Academy, Inc.	<u>273,152</u>
<b>Total Liabilities</b>	<u>742,900</u>
<b>Deferred inflows of resources</b>	-
<b>Net Position:</b>	
Net investment in capital assets	207,477
Unrestricted	<u>(116,738)</u>
<b>Total Net Position</b>	<u>\$ 90,739</u>

At the end of the fiscal year, the School is able to report positive balances in total net position.

A summary and analysis of the School’s revenues and expenses for the year ended June 30, 2018 is as follows.

	<u>2018</u>
<b>REVENUES</b>	
Program Revenues	
Operating Grants and Contributions	\$ 269,702
Capital Outlay Funding	74,764
Charges for Services	54,247
General Revenues	
Local Sources (FTE and other non specific)	1,740,669
Other Revenues	<u>553,662</u>
<b>Total Revenues</b>	<b>\$ 2,693,044</b>
 <b>EXPENSES</b>	
Instruction	\$ 1,139,875
Instructional staff training	6,308
Board	36,732
School administration	406,374
Fiscal services	39,225
Food services	489
Central services	85,779
Student transportation	61,777
Operation of plant	749,653
Maintenance of plant	32,134
Community services	41,773
Interest	<u>2,186</u>
<b>Total Expenses</b>	<b><u>2,602,305</u></b>
Increase in Net Position	90,739
Net Position at Beginning of Year	-
Net Position at End of Year	<b><u><u>\$ 90,739</u></u></b>

The 2017-2018 school year was the first year of operations of the School therefore comparative information is not presented. The School had an increase in its net position of \$90,739 for the year.

**Accomplishments**

In 2018, Mater Palms Academy completed its first year of operation, serving 262 students in Osceola County, FL. The school earned a letter grade of “C” under the State of Florida Accountability Program.

Mater Palms’ opening in August of 2017 marked Mater’s second school in Osceola County. The school currently serves K-7 and plans to serve a full K-8 slate next year.

Mater Palms is committed to awakening every student’s natural curiosity, develop and foster a love for learning, build on strengths, prepare them to meet challenges, and inspire them to excel.

Mater Palms prepares students for college through a rigorous curriculum with an enhanced focus on Project Lead the Way’s STEM curriculum. Technology-rich classrooms are used to enhance



learning with the most sophisticated and research based teaching practices. Students are exposed to the latest technological tools such as Promethean Boards, net books, and image document cameras, and are encouraged to interact by creating their own documents, presentations, and utilize web programs.

MPA will provide students of Osceola County with a viable educational choice that offers an innovative, rigorous, and seamless K-8 curriculum serving as a foundation for a successful college preparatory high school experience. The school is committed to a core philosophy focused on students' intellectual and social development and will thereby offer a disciplined, balanced, and enriched education of the highest quality as it has proven to do through the Mater Academy Network of high quality charter schools.

As a member of the Mater Academy network of high quality charter schools, Mater Palms is fully accredited by AdvancED under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$166,914. The fund balance unassigned and available for spending at the School's discretion is \$81,267. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2018 amounts to \$583,077 (net of accumulated depreciation). This investment in capital assets includes building improvements, audio visual equipment and furniture, equipment, and textbooks. The School has outstanding debt associated to capital assets and working capital.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental fund to demonstrate compliance with the School's budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Capital grants and contributions	\$ 68,100	\$ 75,100	\$ 74,764
Federal sources	268,100	269,140	269,702
General Revenues			
FTE and other nonspecific revenues	1,750,000	1,738,130	1,740,669
Charges and other revenues	680,000	606,710	607,909
Total Revenues	<u>\$ 2,766,200</u>	<u>\$ 2,689,080</u>	<u>\$ 2,693,044</u>
<b>CURRENT EXPENDITURES</b>			
Component Unit Activities			
Instruction	\$ 1,075,669	\$ 1,068,038	\$ 1,066,648
Instructional staff training	3,300	7,100	6,308
Board	36,000	37,691	36,732
School administration	484,760	410,918	405,729
Fiscal services	65,000	41,761	39,225
Food services	632	510	489
Central services	144,000	90,817	85,779
Student transportation	64,000	62,500	61,777
Operation of plant	739,514	710,265	708,642
Maintenance of plant	40,000	34,817	32,133
Community services	45,000	42,981	41,773
Total Current Expenditures	<u>\$ 2,697,875</u>	<u>\$ 2,507,398</u>	<u>\$ 2,485,235</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

### Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Mater Palms Academy  
(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Net Position  
June 30, 2018

	<u>Governmental Activities</u>
<b><u>Assets</u></b>	
Current assets:	
Cash and cash equivalents	\$ 13,637
Investments	130,000
Prepaid expenses	85,647
Due from other agencies	7,378
Total Current Assets	<u>236,662</u>
Deposits	13,900
Capital assets	711,861
Less: accumulated depreciation	<u>(128,784)</u>
	<u>583,077</u>
Total Assets	<u>833,639</u>
<b><u>Deferred Outflows of Resources</u></b>	
	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Salaries and wages payable	69,748
Line of credit	400,000
Total Current Liabilities	<u>469,748</u>
Due to Mater Academy, Inc.	273,152
Total Liabilities	<u>742,900</u>
<b><u>Deferred Inflows of Resources</u></b>	
	<u>-</u>
<b><u>Net Position</u></b>	
Net investment in capital assets	207,477
Unrestricted	<u>(116,738)</u>
Total Net Position	<u>\$ 90,739</u>

The accompanying notes are an integral part of this financial statement.

Mater Palms Academy  
(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Activities  
For the year ended June 30, 2018

FUNCTIONS	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
Instruction	\$ 1,139,875	\$ -	\$ 269,702	\$ -	\$ (870,173)
Instructional staff training	6,308	-	-	-	(6,308)
Board	36,732	-	-	-	(36,732)
School administration	406,374	-	-	-	(406,374)
Fiscal services	39,225	-	-	-	(39,225)
Food services	489	-	-	-	(489)
Central services	85,779	-	-	-	(85,779)
Student transportation	61,777	-	-	-	(61,777)
Operation of plant	749,653	-	-	74,764	(674,889)
Maintenance of plant	32,134	-	-	-	(32,134)
Community services	41,773	54,247	-	-	12,474
Interest	2,186	-	-	-	(2,186)
<b>Total governmental activities</b>	<b>2,602,305</b>	<b>54,247</b>	<b>269,702</b>	<b>74,764</b>	<b>(2,203,592)</b>
General revenues:					
FTE and other nonspecific revenues					1,740,669
Interest and other revenues					553,662
Change in net position					90,739
Net position, beginning					\$ -
Net position, ending					\$ 90,739

The accompanying notes are an integral part of this financial statement.

Mater Palms Academy

(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2018

	General Fund	Special Revenue Fund	Non - Major Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>				
Cash and cash equivalents	\$ 13,637	\$ -	\$ -	\$ 13,637
Investments	130,000	-	-	130,000
Due from other agencies	-	-	7,378	7,378
Due from fund	7,378	-	-	7,378
Prepaid expenses	85,647	-	-	85,647
Total Assets	<u>236,662</u>	<u>-</u>	<u>7,378</u>	<u>244,040</u>
<b><u>Deferred Outflows of Resources</u></b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Liabilities</u></b>				
Salaries and wages payable	69,748	-	-	69,748
Due to fund	-	-	7,378	7,378
Total Liabilities	<u>69,748</u>	<u>-</u>	<u>7,378</u>	<u>77,126</u>
<b><u>Deferred Inflows of Resources</u></b>				
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Fund Balance</u></b>				
Nonspendable, not in spendable form	85,647	-	-	85,647
Unassigned	81,267	-	-	81,267
	<u>166,914</u>	<u>-</u>	<u>-</u>	<u>166,914</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 236,662</u>	<u>\$ -</u>	<u>\$ 7,378</u>	<u>\$ 244,040</u>

The accompanying notes are an integral part of this financial statement.

Mater Palms Academy

(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position

June 30, 2018

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Total Fund Balance - Governmental Funds \$ 166,914

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$711,860 net of accumulated depreciation of \$128,785 used in governmental activities are not financial resources and therefore are not reported in the fund. 583,077

Long term advances and proceeds from line of credit in governmental activities are not financial resources and therefore are not reported in the governmental funds. (673,152)

Long term deposits in governmental activities are not financial resources and therefore are not reported in the governmental funds. 13,900

Total Net Position - Governmental Activities \$ 90,739

The accompanying notes are an integral part of this financial statement.

Mater Palms Academy

(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

For the year ended June 30, 2018

	General Fund	Special Revenue Fund	Non - Major Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
State passed through local	\$ 1,740,669	\$ -	\$ -	\$ 1,740,669
State capital outlay funding	-	-	55,438	55,438
Local capital improvement revenue	-	-	19,326	19,326
Federal sources	-	269,702	-	269,702
Charges and other revenue	607,909	-	-	607,909
<b>Total Revenues</b>	<b>2,348,578</b>	<b>269,702</b>	<b>74,764</b>	<b>2,693,044</b>
<b>Expenditures:</b>				
<b>Current</b>				
Instruction	1,049,972	16,676	-	1,066,648
Board	36,732	-	-	36,732
Instructional staff training	6,308	-	-	6,308
School administration	405,729	-	-	405,729
Fiscal services	39,225	-	-	39,225
Food services	489	-	-	489
Central services	85,779	-	-	85,779
Student transportation	61,777	-	-	61,777
Operation of plant	633,878	-	74,764	708,642
Maintenance of plant	32,133	-	-	32,133
Community services	41,773	-	-	41,773
<b>Capital Outlay:</b>				
Other capital outlay	458,835	253,026	-	711,861
<b>Debt Service:</b>				
Interest	-	-	2,186	2,186
<b>Total Expenditures</b>	<b>2,852,630</b>	<b>269,702</b>	<b>76,950</b>	<b>3,199,282</b>
Deficit of revenues over expenditures	(504,052)	-	(2,186)	(506,238)
<b>Other financing sources (uses)</b>				
Transfers in (out)	(2,186)	-	2,186	-
Proceeds from line of credit	400,000	-	-	400,000
Long term advances from Mater Academy, Inc.	273,152	-	-	273,152
<b>Net change in fund balance</b>	<b>166,914</b>	<b>-</b>	<b>-</b>	<b>166,914</b>
Fund Balance at beginning of year	-	-	-	-
<b>Fund Balance at end of year</b>	<b>\$ 166,914</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,914</b>

The accompanying notes are an integral part of this financial statement.

Mater Palms Academy

(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities

For the year ended June 30, 2018

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Net Change in Fund Balance - Governmental Funds \$ 166,914

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$711,861 exceeded from depreciation expense of \$128,784. 583,077

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which proceeds of \$673,152 exceeded repayments of \$-0- (673,152)

Increases in long term assets is an expenditure in the governmental funds, but a recovery of such assets reduces long-term assets in the statement of net position. This is the amount by which increases in long term deposits of \$13,900 exceeded recoveries in the current period. 13,900

Change in Net Position of Governmental Activities \$ 90,739

The accompanying notes are an integral part of this financial statement.



Mater Palms Academy  
 (A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Net Position - Fiduciary Funds  
 June 30, 2018

	<u>Agency Funds</u>
<b><u>Assets</u></b>	
Cash	\$ 1,953
Total Assets	<u>1,953</u>
<b><u>Deferred Outflows of Resources</u></b>	
	<u>-</u>
<b><u>Liabilities</u></b>	
Due to students and clubs	1,953
Total Liabilities	<u>1,953</u>
<b><u>Deferred Inflows of Resources</u></b>	
	<u>-</u>
<b><u>Net Position</u></b>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

**Note 1 – Summary of Significant Accounting Policies**

Reporting Entity

Mater Palms Academy (the "School"), is a component unit of the School Board of Osceola County, Florida (the "District"). The School's charter is held by Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Mater Academy Central, Inc., which is composed of five members and also governs other charter schools. The board of directors has determined that no component unit exists that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Osceola County, Florida. The current charter expires on June 30, 2021 and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Kissimmee, Florida for students from kindergarten to eighth grade. These financial statements are for the year ended June 30, 2018, the School's first year of operations, when on average 262 students were enrolled for the school year.

Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Government-wide and Fund Financial Statements

*Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services and student activity fees; (2) operating grants such as, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not included with program revenues are reported as general revenues.

**Note 1 – Summary of Significant Accounting Policies (continued)**

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflow of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all other non-major funds aggregated in a single column in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the School, except those required to be accounted for in another fund.

*Special Revenue Fund* – accounts for specific revenues, such as federal grants and contributions that are legally restricted to expenditures for particular purposes.

Additionally, the School reports separately the following fiduciary fund types:

*Agency Fund* – accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the School provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (see Note 2).

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund. Transfers to the Debt Service Fund relate primarily to amounts transferred to make debt service payments in the current year.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

**Note 1 – Summary of Significant Accounting Policies (continued)**

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with costs of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized.

The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Building and improvements	20-39 Years
Furniture, equipment, textbooks, and Audio Visual Equipment	3-5 Years

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to receive one day per month up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. Employees may "cash out" unused sick days, however, employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Long-Term Debt

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Revenue Sources

Revenues for current operations are received primarily from the state through the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP.

Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School receives a portion of the local capital improvement ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Net position and Fund Balance Classification

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and long term receivables and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First, non-spendable fund balances are determined. Then, restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then, any remaining fund balance amounts for the non-general funds are classified as unassigned fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Income Taxes

Mater Academy Central, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 20, 2018, which is the date the financial statements were available to be issued.

**Note 2 – Cash, Cash Equivalents and Investments**

Deposits

The School maintains its cash and cash equivalents in one financial institution. As of June 30, 2018, the School's deposits consisted of cash balances of \$15,287.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Mater Academy Central, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2018, bank balances in potential excess of FDIC coverage was \$17,491, including fiduciary account bank balances.



**Note 2 – Cash, Cash Equivalents and Investments (continued)**

Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2018, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$320,000 valued using Level 2 inputs

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of January 31, 2018, maturities of the fund's portfolio holdings are approximately 59% within 30 days.

Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2018, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

Mater Palms Academy  
(A Charter School under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)  
Notes to Financial Statements  
June 30, 2018

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**Note 3 – Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2018:

	Balance 07/01/17	Additions	Disposals	Balance 06/30/18
Capital assets, depreciable:				
Buildings and Improvements	\$ -	\$ 36,800	\$ -	\$ 36,800
Audiovisual equipment	-	34,186	-	34,186
Furniture, equipment and textbooks	-	640,875	-	640,875
Total Capital Assets	<u>\$ -</u>	<u>\$ 711,861</u>	<u>\$ -</u>	<u>\$ 711,861</u>
Less Accumulated Depreciation:				
Buildings and Improvements	\$ -	\$ (6,402)	\$ -	\$ (6,402)
Audiovisual equipment	-	(6,267)	-	(6,267)
Furniture, equipment and textbooks	-	(116,115)	-	(116,115)
Total Accumulated Depreciation	<u>-</u>	<u>(128,784)</u>	<u>-</u>	<u>(128,784)</u>
Capital Assets, net	<u><u>\$ -</u></u>	<u><u>\$ 583,077</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 583,077</u></u>

For the fiscal year ended June 30, 2018, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$	73,228
School administration		645
Operation of plant		54,911
Total Depreciation Expense	<u>\$</u>	<u>128,784</u>

**Note 4 – Education Service and Support Provider**

Academica Dade, LLC, an educational service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting, financial reporting, and virtual education services. The agreement calls for a fee on a per student basis.

The agreement is with Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc. through June 30, 2020, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2018, the School incurred \$117,675 in fees related to this agreement.

Mater Palms Academy  
(A Charter School under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)  
Notes to Financial Statements  
June 30, 2018

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**Note 5 – Transactions with Mater Academy, Inc.**

Mater Academy Central, Inc. is affiliated to Mater Academy, Inc. as both organizations are controlled by the same board of directors. Mater Academy, Inc. charges to its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Palms Academy paid Mater Academy, Inc. approximately \$39,225 in connection with these charges during the year.

In the 2017-2018 School year, the School received a recoverable grant in the amount of \$550,000 for working capital from Mater Academy, Inc. Based on the terms of the agreement; repayment of the funds will be contingent upon the school meeting certain financial conditions. The maximum amount the School may be required to pay in the future should the School meet the requirements for repayment is \$550,000.

The School received long-term, non-interest bearing advances from the corporate account of Mater Academy, Inc. The following schedule provides a summary of changes in long-term advances for the year ended June 30, 2018:

	Balance 07/01/17	Additions	Repayments	Balance 06/30/18
Mater Academy, Inc. - Corporate account	\$ -	\$ 273,152	\$ -	\$ 273,152
Total Long Term Debt	<u>\$ -</u>	<u>\$ 273,152</u>	<u>\$ -</u>	<u>\$ 273,152</u>

**Note 6 – Revolving Line of Credit**

The School shares a \$1,500,000 revolving line of credit from a financial institution for working capital purposes with Mater Brighton Lakes Academy a Charter School under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc. The facility bears an interest rate of 1.10% per annum and is due in full with all accrued interest at maturity on May 1, 2019. The line of credit is secured by a certificate of deposit in the name of Mater Academy Inc. As of June 30, 2018, the outstanding balance that pertains to the School is \$400,000.

	Balance 07/01/17	Additions	Deletions	Balance 06/30/18
Revolving line of credit	\$ -	\$ 400,000	\$ -	\$ 400,000
Total Long Term Debt	<u>\$ -</u>	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ 400,000</u>

**Note 7 – Commitments, Contingencies, and Concentrations**

On July 1, 2017, Mater Brighton Lakes Academy, Inc. now Mater Academy Central, Inc. entered into a lease agreement with Poinciana School Property, LLC., Landlord, on behalf of the School. The landlord is an affiliate of the School’s education service and support provider (see Note 4).

The Charter School facility consists of approximately 50,578 rentable square feet.

The term is for a period commencing on August 28, 2017, (“Occupancy Date”), and ending on June 30, 2037, with the option to renew for two additional five-year terms. Fixed annual payments under this lease agreement (based on \$19.00, per square foot) are approximately \$960,982 plus additional property costs including repairs, maintenance and insurance. After the first lease year, the initial fixed rent shall be adjusted annually based on the Consumer Price Index (CPI). For the initial two year period August 28, 2017 – June 30, 2019, an enrollment period discount to be netted against fixed rent shall be granted by landlord as follows:

Period	Enrollment Period Discount	
August 28, 2017 - June 30, 2018	\$	379,839
July 1, 2018 - June 30, 2019	\$	200,012

Under the agreement, Mater Brighton Lakes Academy, Inc. now Mater Academy Central, Inc. must meet certain requirements and covenants including maintaining a “Lease Payment Coverage Ratio” of not less than 1.10 to 1.00.

For 2018, rent expense under this agreement totaled \$431,313.

Future minimum payments under the agreement, are as follows:

<u>Year</u>			
2019	\$	760,982	
2020	\$	960,982	
2021	\$	960,982	
2022	\$	960,982	
2023	\$	960,982	
2024-2028	\$	4,804,910	(total for five-year period)
2029-2033	\$	4,804,910	(total for five-year period)
2034-2037	\$	3,843,928	(total for four-year period)

**Note 7 – Commitments, Contingencies, and Concentrations (continued)**

Contingencies and Concentrations

The School receives substantially all of its funding from the state through the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2018, administrative fees withheld by the School District totaled \$83,419.

The School entered into a food services agreement with the School Board of Osceola County (“Sponsor”) to provide a lunch program for its students. Revenues and expenses related to this program are recorded in the Sponsor’s books and not reflected in the School’s financial statements.

**Note 8 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

**Note 8 – Defined Contribution Retirement Plan**

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), for the 2017-2018 school year the School matched 100% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$8,199 for the year ended June 30, 2018. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by Voya Financial.

REQUIRED SUPPLEMENTARY INFORMATION

Mater Palms Academy  
(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2018

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 1,750,000	\$ 1,738,130	\$ 1,740,669
Charges and other revenue	680,000	606,710	607,909
Total Revenues	<u>2,430,000</u>	<u>2,344,840</u>	<u>2,348,578</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	1,058,118	1,050,918	1,049,972
Instructional Staff Training	3,300	7,100	6,308
Board	36,000	37,691	36,732
School Administration	484,760	410,918	405,729
Fiscal Services	65,000	41,761	39,225
Food Services	632	510	489
Central Services	144,000	90,817	85,779
Student Transportation	64,000	62,500	61,777
Operation of Plant	671,414	635,165	633,878
Maintenance of Plant	40,000	34,817	32,133
Community Services	45,000	42,981	41,773
Total Current Expenditures	<u>2,612,224</u>	<u>2,415,178</u>	<u>2,393,795</u>
Excess (deficit) of Revenues Over Current Expenditures	<u>(182,224)</u>	<u>(70,338)</u>	<u>(45,217)</u>
Capital Outlay	<u>475,000</u>	<u>461,871</u>	<u>458,835</u>
Total Expenditures	<u>3,087,224</u>	<u>2,877,049</u>	<u>2,852,630</u>
Deficit of Revenues Over Expenditures	(657,224)	(532,209)	(504,052)
Other financing sources (uses):			
Transfers in (out)	(3,592)	(4,880)	(2,186)
Proceeds from line of credit	500,000	400,000	400,000
Long term advances from Mater Academy, Inc.	<u>184,224</u>	<u>260,000</u>	<u>273,152</u>
Net change in fund balance	23,408	122,911	166,914
Fund Balance at beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance at end of year	<u>\$ 23,408</u>	<u>\$ 122,911</u>	<u>\$ 166,914</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Mater Palms Academy  
(A charter school under Mater Academy Central, Inc. F/k/a Mater Brighton Lakes Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2018

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
REVENUES			
Federal sources	\$ 268,100	\$ 269,140	\$ 269,702
Total Revenues	<u>268,100</u>	<u>269,140</u>	<u>269,702</u>
EXPENDITURES			
Current:			
Instruction	17,551	17,120	16,676
Total Current Expenditures	<u>17,551</u>	<u>17,120</u>	<u>16,676</u>
Excess of Revenues Over Current Expenditures	<u>250,549</u>	<u>252,020</u>	<u>253,026</u>
Capital Outlay	254,141	253,900	253,026
Total Expenditures	<u>271,692</u>	<u>271,020</u>	<u>269,702</u>
Deficit of Revenues Over Expenditures	(3,592)	(1,880)	-
Other financing sources (uses)			
Transfers in (out)	<u>3,592</u>	<u>1,880</u>	<u>-</u>
Net change in fund balance	-	-	-
Fund Balance at beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.





INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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To the Board of Directors of  
Mater Palms Academy  
Kissimmee, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Palms Academy (the "School"), as of, and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 20, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We dated certain matters that were reported in a separate management letter dated September 20, 2018 pursuant to Chapter 10.850, Rules of the Auditor General.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*HeB Gruen UP*  
CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 20, 2018

## MANAGEMENT LETTER

To the Board of Directors of  
Mater Palms Academy  
Kissimmee, Florida

### Report on the Financial Statements

We have audited the financial statements of Mater Palms Academy as of and for the fiscal year ended June 30, 2018 and have issued our report thereon dated September 20, 2018.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### Other Reports and Schedules

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 20, 2018, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Not applicable since this is the first year of operations of the School.

### Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Mater Palms Academy.

### Financial Condition

Section 10.854(1)(e)2, Rules of the Auditor General, requires that we report the results of our determination as to whether or not Mater Palms Academy has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that Mater Palms Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Mater Palms Academy. It is management's responsibility to monitor Mater Palms Academy financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

### **Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether Mater Palms Academy maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Mater Palms Academy maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Other Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we have the following recommendations:

#### **ML – 18-01 INTERNAL ACCOUNT DISBURSEMENTS**

- Criteria:** The School designed and implemented an internal control system to reduce the risk of misappropriation of assets and/or cash receipts by establishing a general policy regarding the disbursement of funds as detailed in the School's "Internal Accounts – Policies and Procedures" handbook.
- Condition:** We noted that the School issued signed blank checks with two signatures in order to facilitate the purchase of supplies. We also noted that the School is reimbursing sales tax.
- Cause:** The condition results from school personnel not consistently adhering to the policies and procedures regarding the disbursement of funds as detailed in the handbook.
- Effect:** Failure to perform the procedures mentioned above could result in misappropriation of funds.
- Recommendation:** We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that no signed blank checks are issued which could result in fraud and no sales tax are reimbursed. In addition, we recommend the School's treasurer and staff in charge of issuing checks be provided additional internal account training to ensure compliance with these policies.

Views of Responsible  
officials: See attached management response.

#### **ML – 18-02 INTERNAL ACCOUNT DEPOSITS**

Criteria: The School designed and implemented an internal control system to reduce the risk of misappropriation of assets and/or cash receipts by establishing a general policy regarding the collection of money as detailed in the School's "Internal Accounts – Policies and Procedures" handbook.

Condition: We noted deposit summaries that did not agree to the supporting recap of collections forms and bank deposit receipts. In addition some deposits were missing receipts for cash collections of over \$15.

Cause: The condition results from school personnel not consistently adhering to the policies and procedures regarding the collection of money as detailed in the handbook.

Effect: Failure to perform the procedures mentioned above could result in misappropriation of funds.

Recom-  
mendation: We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that all deposits and cash receipts are properly counted, reviewed, and reconciled to the amount deposited in the bank account. In addition, we recommend the School's treasurer and staff in charge of accepting cash receipts be provided additional internal account training to ensure compliance with these policies.

Views of Responsible  
officials: See attached management response.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Osceola County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Coral Gables, Florida  
September 20, 2018

*HR Green, CPA*  
CERTIFIED PUBLIC ACCOUNTANTS

**Mater Palms Academy**

September 20, 2018

HLB Gravier, LLP  
396 Alhambra Circle, 9<sup>th</sup> Floor  
Coral Gables, FL 33134

**RE: MANAGEMENT'S RESPONSE TO AUDITOR'S RECOMMENDATION**

The following is the response by the School's Board of Directors to your recommendations:

**ML 18-01 – INTERNAL ACCOUNT DEPOSITS**

**Recommendation**

We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that no signed blank checks are issued which could result in fraud and no sales tax are reimbursed. In addition, we recommend the School's treasurer and staff in charge of issuing checks be provided additional internal account training to ensure compliance with these policies.

**Management's Response**

Management will adhere to auditor's recommendation and enforce adherence to established internal controls policies and procedures. Signed blank checks are strictly prohibited. In addition, sales tax is not to be reimbursed to any employee as the school is tax-exempt.

**ML – 18-02 INTERNAL ACCOUNT DEPOSITS**

**Recommendation**

We recommend that the School adheres to its internal control policies and procedures relating to the internal account so that all deposits and cash receipts are properly counted, reviewed, and reconciled to the amount deposited in the bank account. In addition, we recommend the School's treasurer and staff in charge of accepting cash receipts be provided additional internal account training to ensure compliance with these policies.

**Management's Response**

Management will adhere to auditor's recommendation. Deposit summaries, recap sheets, and bank deposit receipts shall be properly completed and reconciled. Receipts shall be maintained on record for cash collections exceeding the \$15 threshold.

Sincerely,



Roberto C. Blanch  
President, Mater Academy Central, Inc.



Monica Cueto  
School Principal, Mater Palms  
Academy